

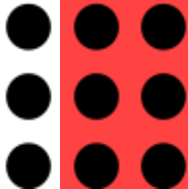
# PowerSuite

EASY | ROBUST | PROVEN

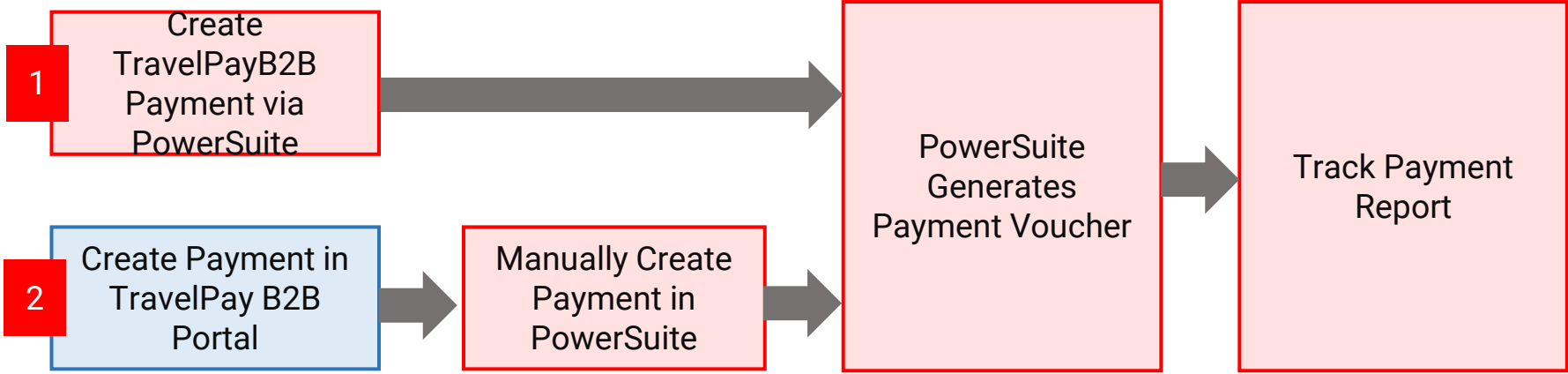
TravelPay B2B Integration



# Overview




## \$ Make TravelPay B2B Payment



# TravelPay B2B Integration with PowerSuite



Set-up & Configuration



Make Payment to Supplier  
via 'Payment' Module in PowerSuite



Make Payment to Supplier  
via 'New Payment' in TravelPay B2B Portal

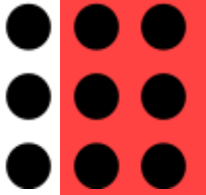


Report – Payment Gateway Report

# Set-up & Configuration



# Overview



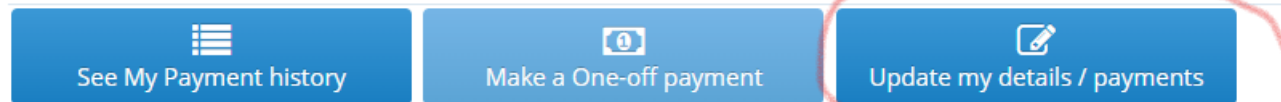
## 1 Set-up TravelPay B2B Account

- Contact TravelPay and establish a TravelPay B2B Account
- Once TravelPay B2B account is established, read the Welcome Email instructions and User Guide to set up your 'My Supplier List'.

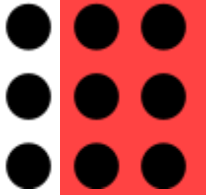
## 2 Generate TravelPay B2B API credentials

- Login to your TravelPay B2B and on the home page, click on 'Update my details/payments'

I want to



# Overview



## 2

### Generate TravelPay B2B API credentials cont'd

- You are now on your TravelPay B2B Account Profile Page. On the bottom right hand side of the screen you will see API Access

API Access

Customer Code TB45174702

API Key Generate Api-Key

- Click on 'Generate Api-Key', which will generate your unique API Key.

Generate API Key ×

[Missing or Empty Snippet : Customer Profile - Generate API Key Popup Information]

API Key bANw...3Sxukbg COPY

- Take note of both the **Customer Code** and **API Key**.

**Next Step:** Go to 'PowerSuite' Set Up & Configuration for TravelPay B2B

# Configure TravelPay B2B Credentials in PowerSuite

1

For agencies with TravelPay B2B accounts currently, no further sign-up is required. Please prepare the following to complete the TravelPay B2B/PowerSuite Integration:

- TravelPay B2B Customer code
- TravelPay B2B API Key

2

For new agencies, please sign-up TravelPay B2B account through the site <https://travelpay.com.au/b2b/>

TravelPay B2B Support Team will provide necessary support to the agency owner.

E: [b2b@travelpay.com.au](mailto:b2b@travelpay.com.au)

P: 02 9556 7580 (option 2)

# Configure TravelPay B2B Credentials in PowerSuite

3

Go to PowerSuite > Setting (Wheel icon at the right-hand corner) > System Table > Payment Gateway Maintenance. Click on the **[Payment Gateway Maintenance]**:

The screenshot displays the 'System Table Search' interface in PowerSuite. At the top, there is a search bar with the text 'System Table Search' and a 'Booking No.' field. Below the search bar, there is a dropdown menu for 'Category' set to 'All' and a search input field with the placeholder text 'Please input system table name for searching'. To the right of the search input are 'Search' and 'Reset' buttons. Below the search bar, there is a 'Show 15 entries' option and a 'Filter' dropdown. The main content area shows a table with two columns: 'System Table' and 'Category'. The first row of the table has '1' in the 'System Table' column and 'Payment Gateway Maintenance' in the 'Category' column. This row is highlighted with a red border. Below the table, there is a pagination control showing 'Showing 1 to 1 of 1 entries' and navigation buttons for 'FIRST', 'PREV', '1', 'NEXT', and 'LAST'.


| System Table | Category                    |
|--------------|-----------------------------|
| 1            | Payment Gateway Maintenance |



# Configure TravelPay B2B Credentials in PowerSuite

4

- Select “TravelPay B2B” as the Name of the payment gateway
- Input the following from TravelPay B2B Profile
  - Input the agency’s Customer Code in API Customer Code
  - API Access Key – from TravelPay B2B profile – API Key
  - API URL - <https://api.travelpay.com.au/v3>
- Click on **[Save]** to complete the configuration

|                |   |                   |                      |   |
|----------------|---|-------------------|----------------------|---|
| Name           | TravelPay B2B   | API Customer Code | <input type="text"/> |  |
| API URL        | <a href="https://apiuat.travelpay.com.au/v3">https://apiuat.travelpay.com.au/v3</a> |                   |                      |   |
| API Access Key | xMG <input type="text"/> <input type="text"/>                                       |                   |                      |   |

For further assistance on integration, please send a request to PowerSuite Support Team [anzsupport@xmlhk.com](mailto:anzsupport@xmlhk.com)

# Configure TravelPay B2B Credentials in PowerSuite

- 5 Maintain TravelPay B2B supplier code of Supplier:
- From 'Supplier' module > 'Payment' > TravelPay B2B > Click **[Save]**

The screenshot displays the 'Supplier' configuration interface in PowerSuite. The top header is green and contains the text 'Supplier' on the left and 'Options' and 'Save' buttons on the right. Below the header, the 'Supplier No.' is 'ZENITH' and the 'Name' is 'Menethil (travelPay B2B)'. There are checkboxes for 'Hotel Vendor', 'Sundry Profile', and 'BSP'. The 'Type' is a dropdown menu. There are also fields for 'Other Language', 'Sabre Property Code', and 'ACTIVE REMARK'. A left sidebar contains navigation icons for 'Main', 'Address', 'Terms', 'Payment', and 'Finance'. The 'Payment' section is highlighted in green and contains a table with the following data:

| Account Code  | Account Code |
|---------------|--------------|
| eNett         |              |
| MintEFT       |              |
| TravelPay B2B | 1337         |

Below the 'Payment' section is the 'Bank Information' section, which is also highlighted in green and contains a field for 'Beneficiary Bank Information'.

# Configure TravelPay B2B Credentials in PowerSuite

5 The TravelPayB2B supplier code can be found under the TravelPay B2B Portal

Home > My Merchants

## My Suppliers

[Add Supplier To 'My Suppliers'](#)

These are the suppliers you have added to your profile.  
Add a new supplier using the button above.  
If you have already added a supplier to your list, you can [pay the supplier here](#).

| Supplier Trading Name  | Payment Details         | Payment Account     | Status  |
|--|-------------------------|---------------------|---|
| Test Biller - Menethil<br><b>m2test</b> <span>TravelPay Supplier Code</span><br>Label: N/A | Payment Option: One Off | (123458) - *****678 | <a href="#">View History</a><br><a href="#">Pay Now</a><br>Active |

# MAKE PAYMENT TO SUPPLIER



via 'Payment' Module in PowerSuite

# Proceed Payment to Supplier

Payment (ivy)

Options ▾

Proceed

Payment Date 06JUN22 Type Payment  
Supplier No. ZENITH Name Menethil (travelPay B2B) Payee Name M

Select and make payment to Supplier by:  
(A) Booking Order No. , or  
(B) Payment Requisition

Document

Add

| Doc. No.            | Date    | Reference                    | Supplier Inv.No./Ref. | Pax Name | Outstanding Amount | Pay Amount    |
|---------------------|---------|------------------------------|-----------------------|----------|--------------------|---------------|
| 1                   | 06JUN22 | <a href="#">DX0000000586</a> |                       |          | AUD 200.00         | 200.00        |
| <b>Total Amount</b> |         |                              |                       |          | <b>AUD 200.00</b>  | <b>200.00</b> |

Form of Payment

TravelPay B2B AUD 200.00 TC/Trust Account - Corporate 1337



FOP = TravelPay B2B  
System auto retrieves as  
"TravelPay B2B" according to  
Payment Gateway Maintenance

Account No. = Supplier Number maintained in the TravelPay  
B2B  
System auto retrieves the TravelPay B2B Supplier no. according to the selected supplier profile

# Payment Voucher will be Created after Payment

Payment - Continue Payment (ivy) - Travel Pay B2B Live - Valid (Payment Gateway Status - Succeed)

TravelPay B2B Payment Gateway Status

1 of 1 Find | Next



**XML TRAVEL PTY LTD**

YOUR TRAVEL PARTNER

GROUND FLOOR, 182 CAPEL STREET, SYDNEY  
Tel: +65 3256 9865 | Email: bookings@xmitvl.com | ABN # 1266222133

## PAYMENT VOUCHER

Pay To: TPLIVE - Travel Pay B2B Live      No.: PAY000002786  
Payee Name: Travel Pay B2B Live      Date: 04-AUG-2022  
Address:      By: Ivy Tsang

Form of Payment: TB-TB97364042      AUD \$20.00      m2test-16980781  
Twenty Australian Dollar Only

Merchant Number - Payment Gateway Reference Number

### Payment Details

| Doc. Ref.                         | Item# | Supp. Inv. No. | Ref.       | Pax Name         | GST | Total Incl. GST | Payment Amount |
|-----------------------------------|-------|----------------|------------|------------------|-----|-----------------|----------------|
| SO0000008880                      | 7     | CO0001         | 0025900003 | WONG/OLIVIA MISS | AUD | \$20.00 AUD     | \$20.00        |
| <b>Grand total of the Payment</b> |       |                |            |                  |     | <b>AUD</b>      | <b>\$20.00</b> |

Approved by : \_\_\_\_\_ (\*) Partial Payment of the document amount

### PSCloud(AU-DEMO)

Form of Payment : TB-TB97364042      m2test-16980781      Payment of : SO0000008880  
Amount : AUD \$20.00  
Our Reference : PAY000002786

# MAKE PAYMENT TO SUPPLIER



via 'New Payment' in Travel Pay B2B Portal

# Create and Proceed New Payment in TravelPay B2B Portal

[Home](#) > [Payments](#) > [One-Off Payment](#)

## One-Off Payment

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Select the supplier you wish to pay and follow the steps.  
To pay a supplier, you need to first [Add Supplier](#).

Merchant\*

Customer Reference\*

[Next →](#)

\* Kindly refer to the documents provided by TravelPay B2B for the standard procedures of creating a new payment.



# Manually Create Payment in PowerSuite for the Payment Made in TravelPay B2B Portal

Payment (ivy) Options Proceed

Payment Date: 06JUN22 Type: Payment

Supplier No.: ZENITH Name: Menethil (travelPay B2B) Payee Name: Menethil (travelPay B2B)

Document Add

| Doc. No.     | Date    | Reference                    | Supplier Inv.No./Ref. | Pax Name | Outstanding Amount | Pay Amount    |
|--------------|---------|------------------------------|-----------------------|----------|--------------------|---------------|
| 1            | 06JUN22 | <a href="#">DX0000000586</a> |                       |          | AUD 200.00         | 200.00        |
| Total Amount |         |                              |                       |          | AUD <u>200.00</u>  | <u>200.00</u> |

Form of Payment

Direct Deposit    AUD    200.00    TB/TravelPay B2B    1337    +

**Manually select "TravelPay B2B"**

**FOP = Direct Deposit**

**Account No. = TravelPay B2B Supplier number  
System auto retrieves the TravelPay B2B supplier no. according to the selected supplier profile**

# Payment Voucher will be Generated



YOUR TRAVEL PARTNER

**XML TRAVEL PTY LTD**

GROUND FLOOR, 182 CAPEL STREET, SYDNEY

Tel: +65 3256 9865 | Email: bookings@xmiltvl.com | ABN # 1266222133

## PAYMENT VOUCHER

|            |                                   |      |              |
|------------|-----------------------------------|------|--------------|
| Pay To     | ZENITH - Menethil (travelPay B2B) | No.  | PAY000002759 |
| Payee Name | Menethil (travelPay B2B)          | Date | 06-JUN-2022  |
| Address    |                                   | By   | Ivy Tsang    |

### Form of Payment

Direct Deposit      AUD      \$200.00      1337  
**Two Hundred Australian Dollar Only**

### Payment Details

---

| <u>Doc. Ref.</u>                  | <u>Item#</u> | <u>Supp. Inv. No.</u> | <u>Ref.</u> | <u>Pax Name</u> | <u>GST</u> | <u>Total Incl. GST</u> | <u>Payment Amount</u> |
|-----------------------------------|--------------|-----------------------|-------------|-----------------|------------|------------------------|-----------------------|
| DX0000000586                      |              |                       |             |                 | AUD        | \$200.00 AUD           | \$200.00              |
| <b>Grand total of the Payment</b> |              |                       |             |                 |            | <b>AUD</b>             | <b>\$200.00</b>       |

Approved by : \_\_\_\_\_

(\*) Partial Payment of the document amount

### **PSCloud(AU-DEMO)**

Form of Payment : Direct Deposit      1337  
Amount :      AUD      \$200.00  
Our Reference :      PAY000002759

Payment of :  
DX0000000586

# REPORT



Payment Gateway Report



# Payment Gateway Report – Keep Track the Payment Status

Home > RTAU981 - Payment Gateway Transaction Log ☆ Published by SYSTEM, version 1 on 19NOV21 14:39:08

[Preview](#) [Excel](#) [PDF](#) [Word](#) [Chart](#) [Schedule](#)

### Searching Criteria

[Add](#) [Save](#)

|                             |         |               |     |         |
|-----------------------------|---------|---------------|-----|---------|
| * Transaction Date          | Between | 01JUN22       | And | 30JUN22 |
| Status                      | =       |               |     |         |
| Payment Gateway             | =       | TravelPay B2B |     |         |
| Payment Gateway Reference   | =       |               |     |         |
| Booking No.                 | =       |               |     |         |
| Customer No. / Supplier No. | =       |               |     |         |
| Account Name                | =       |               |     |         |

Select Payment Gateway = TravelPay B2B

# Payment Gateway Report – Keep Track the Payment Status

Report ID: RTAU981 (v1)

Print Date: 04-08-2022 09:31:52

Print By: ivy

**PSCloud(AU-DEMO)**

**Payment Gateway Transaction Log**

Transaction Date: 01-08-2022 To 31-08-2022

Page 1

| Transaction | Date     | Type          | Account Name | Status  | Deposit No. / Xo No. | Settlement No. / Payment No. | Message                | Booking No.  | Amount | Gateway Reference |
|-------------|----------|---------------|--------------|---------|----------------------|------------------------------|------------------------|--------------|--------|-------------------|
| 02-08-2022  | 12:12:21 | TravelPay B2B | TB97364042   | Success |                      | PAY000002777                 |                        |              | 3.00   | 16959703          |
| 02-08-2022  | 12:12:21 | TravelPay B2B | TB97364042   | Success |                      | PAY000002777                 | TB97364042/payments    | SO0000008860 | 0.00   |                   |
| 02-08-2022  | 12:16:15 | TravelPay B2B | TB94071313   | Success |                      | PAY000002778                 |                        |              | 200.00 | 46881             |
| 02-08-2022  | 12:16:15 | TravelPay B2B | TB94071313   | Success |                      | PAY000002778                 | TB94071313/payments    |              | 0.00   |                   |
| 02-08-2022  | 15:06:17 | TravelPay B2B | TB97364042   | Success |                      | PAY000002779                 |                        |              | 1.00   | 16961227          |
| 02-08-2022  | 15:06:17 | TravelPay B2B | TB97364042   | Success |                      | PAY000002779                 | TB97364042/payments    | SO0000008874 | 0.00   |                   |
| 04-08-2022  | 08:42:15 | TravelPay B2B | TB94071313   | Failed  |                      | PAY000002785                 | Invalid merchant code. |              | 2.00   |                   |
| 04-08-2022  | 08:42:15 | TravelPay B2B | TB94071313   | Failed  |                      | PAY000002785                 | Invalid merchant code. | SO0000008880 | 0.00   |                   |
| 04-08-2022  | 08:43:43 | TravelPay B2B | TB97364042   | Success |                      | PAY000002786                 |                        |              | 20.00  | 16980781          |
| 04-08-2022  | 08:43:43 | TravelPay B2B | TB97364042   | Success |                      | PAY000002786                 | TB97364042/payments    | SO0000008880 | 0.00   |                   |

# Q&A

**Q. What would happen if the payment gateway failed to proceed with payments via TravelPay B2B?**

- A. In PowerSuite, the system would still generate a payment voucher [in 'Valid' status] to indicate the failed payment transaction through TravelPay B2B. At the same time, users can track the payment status from report RTAU981 – Payment Gateway Transaction Log (refer to P.20-P.21).
- B. Alternatively, you can also contact to PowerSuite support team, they will help you to enable the setting of voiding the Powersuite Payment (VoidDocIfGatewayFail) if the payment is failed through the TravelPay B2B.

**Q. What would happen if the payment to the supplier is voided in PowerSuite?**

- A. In the PowerSuite, the status of the payment voucher would be updated from 'Valid' to 'Void' in the Booking. It is also required to manually send the refund request in TravelPay B2B Portal if the payment is no longer valid in PowerSuite.

**Q. Can we process two different supplier references in the payment?**

- A. For TravelPay B2B payment, the supplier reference is the key to the payment. Whether the record has no supplier references or 2 different supplier reference records selected for one payment, the system is not allowed to proceed with the payment via the TravelPay B2B.

# Need Help?

The logo for PowerSuite, featuring the word "PowerSuite" in a bold, red, sans-serif font.

## PowerSuite Support Team

PH: (61) 2888 09115

E: [anzsupport@xmlhk.com](mailto:anzsupport@xmlhk.com)

The logo for TravelPay B2B, featuring the text "TravelPay" in blue and "B2B" in white inside a blue circle with a white arrow pointing right.  
The logo for CATO (Council of Australian Tour Operators), featuring a blue globe icon and the text "CATO" in blue, with "in partnership with" and "Council of Australian Tour Operators" in smaller text above and below respectively.

## TravelPay B2B Team

PH: (02) 9556 7580

E: [b2b@travelpay.com.au](mailto:b2b@travelpay.com.au)