

# What's New in PowerSuite?

## PowerSuite New Functions Highlights – July 2022

1. **Post settlement options selection** – We enhance PowerSuite to show options of “Show Receipt”, “Show Invoice”, and “Show Booking” after balancing the booking folder. Sometimes, customers request to receive an invoice instead of a receipt after the booking folder is balanced, particularly for corporate account transactions.

Before the program enhancement, a receipt template will be generated after balancing the booking folder. The travel consultant must go to the document tab and retrieve the Invoice to email to the corporate customer.

Now, you can select the Post operations options - “Show Receipt”, “Show Invoice”, and “Show Booking” in the Settlement screen. The selected option will be shown after the balance booking folder is done.

The screenshot displays the 'Settlement' screen for a booking with ID SO0000002085 (jancy) for MORGAN LILY. The receipt date is 11 JUL 22, and the booking type is CORPORATE. The customer is ABC TECHNOLOGY LIMITED. The settlement summary shows a total sales of AUD 1,770.00, with a total settled amount of AUD 0.00 and an outstanding amount of AUD 1,770.00. A table lists the invoice for balance payment: Invoice # INV000001453, Customer MORGAN LILY, Date 11 JUL 22, Amount AUD 1,770.00. The total billing amount is AUD 1,770.00. The 'Form of Settlement' section shows the name of the drawer as ABC TECHNOLOGY LIMITED, a credit card of AUD 1,770.00 Master, and a reference number XXXXXXXXXXXX5412. There is a checkbox for 'Process with payment gateway'. At the bottom, a red box highlights the 'Post operation options' section, which includes three radio buttons: 'Show Receipt', 'Show Invoice' (which is selected), and 'Show Booking'.

Settlement - SO0000002085 (jancy) - MORGAN LILY Proceed

Receipt Date 11 JUL 22

Booking Type CORPORATE No. ABCTEC Name ABC TECHNOLOGY LIMITED

Deposit  Balance Total Sales AUD 1,770.00 Total Settled AUD 0.00 Outstanding Amount AUD 1,770.00

Please select following invoice for balance payment

	Invoice #	Customer	Date		
1	INV000001453	MORGAN LILY	11 JUL 22	AUD	1,770.00
Total Billing Amount			AUD		1,770.00

Form of Settlement

Name of Drawer ABC TECHNOLOGY LIMITED

Credit Card AUD 1,770.00 Master XXXXXXXXXXXX5412 Reference +

Process with payment gateway

Description

Post operation options

Show Receipt  Show Invoice  Show Booking

# What's New in PowerSuite?

2. **More flexibility in client document presentation** – PowerSuite has been enhanced to allow travel consultants to “show pax description” or “suppress pax name” in client documents – Quotation, Itinerary, Client Statement & Invoice. It caters for the requirements for event groups with a long pax name list.

Select “Show Pax Description”. Input the Pax description to be shown in the client document.

The screenshot shows the 'Pax & Ticketing' section of the software. A red box highlights the 'PAX DESCRIPTION' option next to the 'Pax Suppress' checkbox. Below, a list of passengers is shown, with a modal window open for 'MORGAN/LILY MS' to input a 'Pax Description'. The modal contains the text 'Please Input Description' and 'ABC TECHNOLOGY GROUP PAX'.

Pax description will be shown.



**XML TRAVEL PTY LTD**

GROUND FLOOR, 182 CAPEL STREET, SYDNEY  
Tel: +65 3256 9865 | Email: bookings@xmltrvl.com | ABN # 1266222133

## CLIENT STATEMENT

**ABC TECHNOLOGY LIMITED**  
5/F, NO. 34,  
QUEENS' STREET,  
SYDNEY, NSW 5698

Booking No. SO2087  
Issue Date 11-JUL-2022  
Consultant Jancy Leung  
Email jancy@xmlhk.com  
Phone 28308301  
PNR DFXGNG

Attn: MRS IVY SMITH  
Prepared For: **ABC TECHNOLOGY GROUP PAX**  
Thank you for your booking!

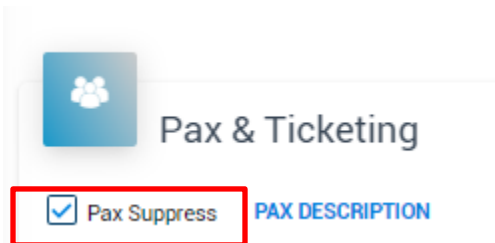
### Tuesday 08 November 2022 - Int'l Air Ticket - WHOLESALER

02:00 Depart: **SYDNEY KINGSFORD** on CATHAY PACIFIC AIRWAYS flight CX  
223 ECONOMY CLASS Confirmed  
Terminal: SYD TERMINAL 2  
Aircraft: 303  
Flying Time: 7 hours 30 minutes  
Distance: 35800 miles  
Airline Reference: POWEWR

10:00 Arrive: **HONG KONG INTL** Tuesday 08 November  
Terminal: HKG TERMINAL 1

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Select "Pax Suppress"



The screenshot shows a software interface for "Pax & Ticketing". It features a blue icon with three people and the text "Pax & Ticketing". Below this, there is a checkbox labeled "Pax Suppress" which is checked, and a link labeled "PAX DESCRIPTION". A red box highlights the "Pax Suppress" checkbox.

No pax will be shown in the client documents



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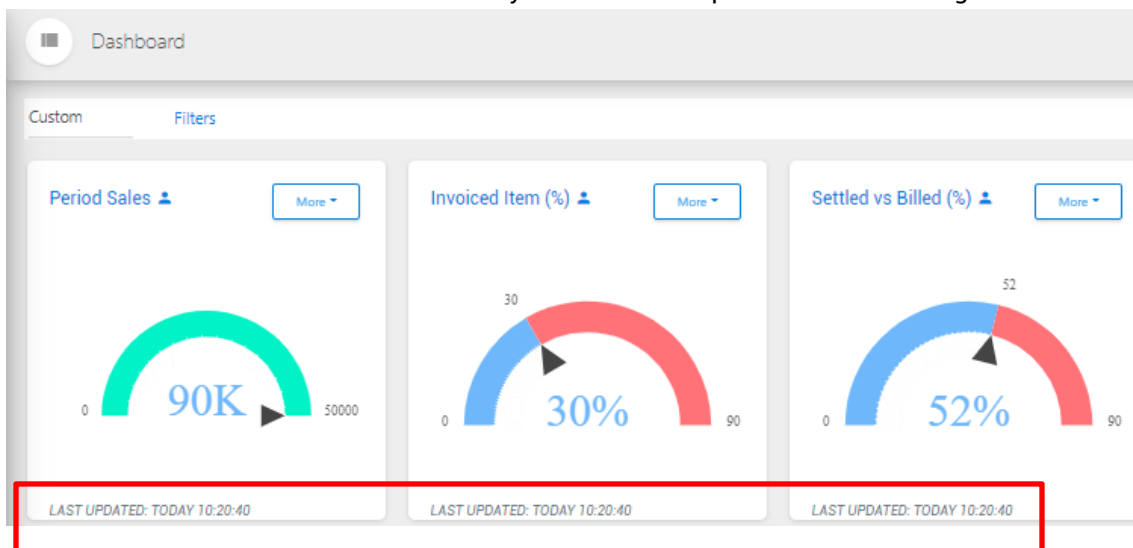
# What's New in PowerSuite?

- New reports delivery for accounting reconciliation** – We composed updated accounting reports for better financial management.

Here is the report listing.

- RPT502 – AR Control Report
- RPT503 – AP Control Report
- RPT562 – Sales/Cost Control Report
- RPT538B – Detail General Ledger (by Profile & account)
- RPT540 – Detail General Ledger (Sales/Cost by customer)

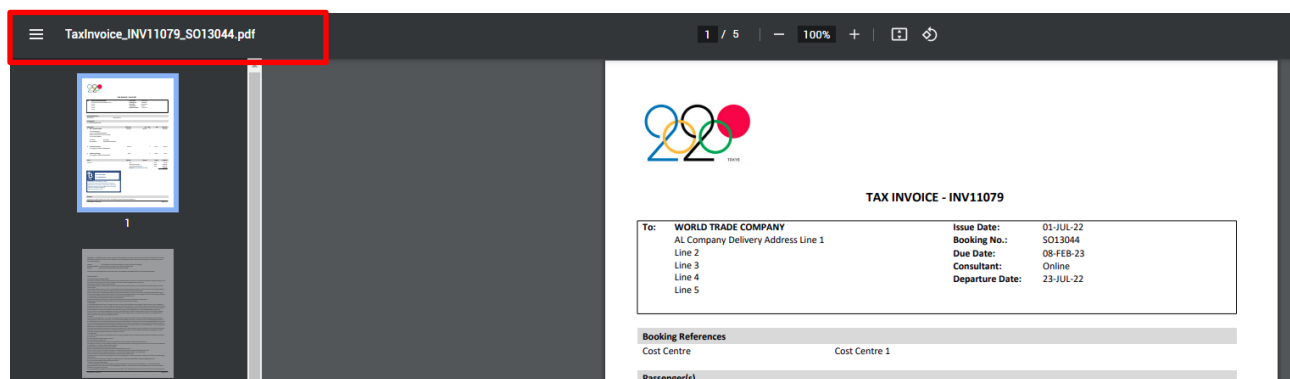
- Indication of date & time in the dashboard for data updated** – PowerSuite indicates the last update date & time for the dashboard to facilitate you on business performance tracking.



# What's New in PowerSuite?

5. **Configuration of email invoice file name** – Customers may request to use booking folder no. as identification of Invoice. PowerSuite has been enhanced to allow the design of email invoice file names with the format – Tax Invoice\_<Invoice No.>\_<Booking Folder No.>.pdf

Please reach our support team at [anzsupport@xmlhk.com](mailto:anzsupport@xmlhk.com) to turn on this function for you.



Please get in touch with [anzsupport@xmlhk.com](mailto:anzsupport@xmlhk.com) if you have any questions.