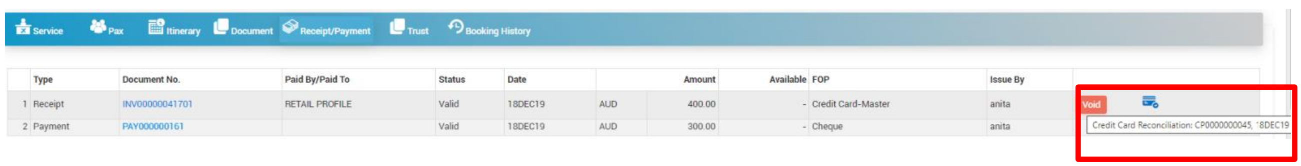
What's New in PowerSuite?

PowerSuite New Functions Highlights – May 2022

1. **Indication of Bank & Credit Card Reconciliation Status in the Booking Folder** – We've enhance PowerSuite to show the bank reconciliation/credit card reconciliation indicator in the booking folder for the receipt/payment transactions.

   You can mouse over the icon to review the reference no. of bank reconciliation/credit card reconciliation.



2. **Indication of Booking Folder No. in Customer Refund Payment** – PowerSuite has been enhanced to show the booking folder no. in the payment voucher for customer's refund.

YOUR TRAVEL PARTNER

XML TRAVEL PTY LTD

GROUD FLOOR 182 CAPEL STREET, SYDNEY
Tel: +65 3256 9865 | Email: bookings@xmltvl.com | ABN # 1266222133

PAYMENT VOUCHER

Pay To	RETAIL0061 - CLARK STELLA	No.	PAY000000792
Payee Name	CLARK STELLA	Date	18-MAY-2022
Address	420 Queen St, Brisbane City Brisbane, QLD, 4000, Australia	By	Jancy Leung

Form of Payment
Direct Deposit AUD $1,600.00
One Thousand And Six Hundred Australian Dollar Only

Payment Details

Doc. Ref.	Item#	Booking No.	Ref.	Pax Name	GST		Total Incl. GST		Payment Amount
PR0000000249		SO0000002054				AUD	$1,600.00	AUD	$1,600.00

Grand total of the Payment AUD $1,600.00

Approved by : ______________________

(*) Partial Payment of the document amount

PSCloud(AU-DEMO)
Form of Payment : Direct Deposit
Amount : AUD $1,600.00
Our Reference : PAY000000792

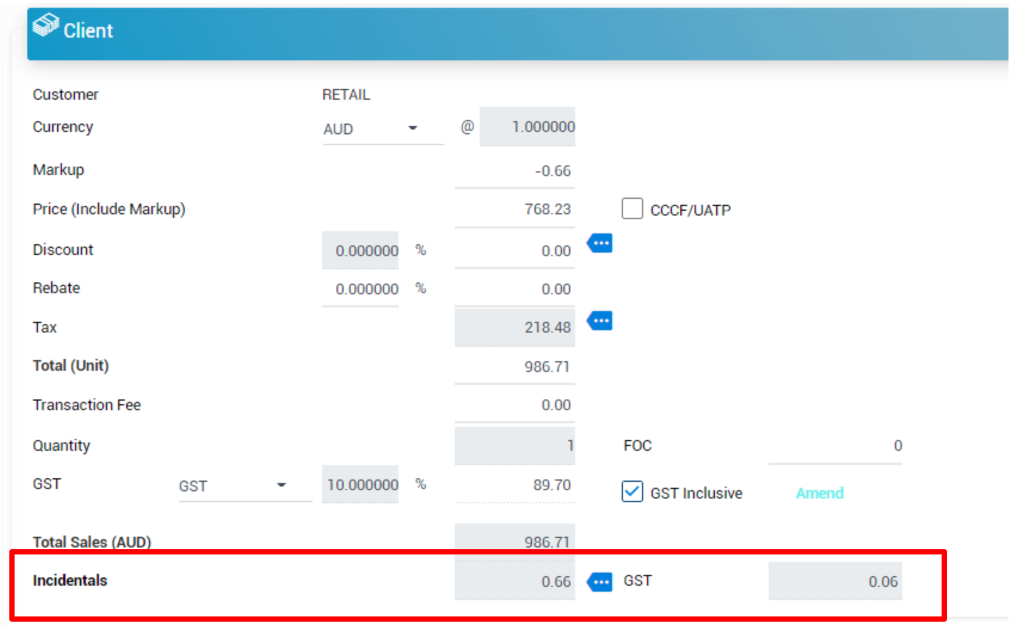
Payment of :
PR0000000249

Address : CLARK STELLA
420 Queen St, Brisbane City
Brisbane, QLD, 4000, Australia

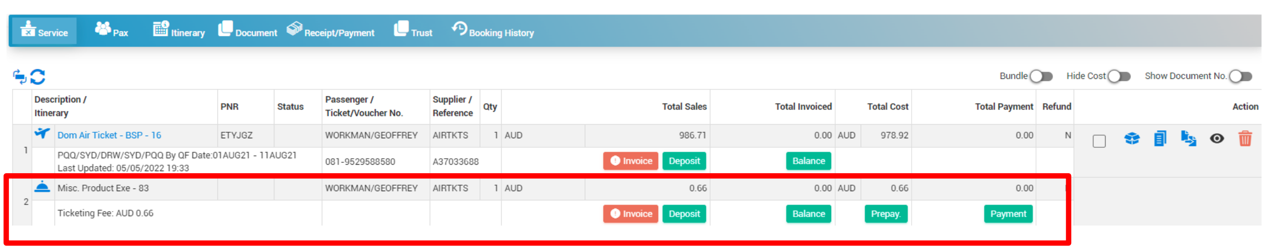
Received by :
Accounts Department

3. **Capture Air Tickets' Handling Fee into PowerSuite** – For agents using Air Tickets as ticket consolidator, you may be required to input the handling fee manually. We have enhanced PowerSuite to capture the handling fee as incidental.

   The handling fee will be captured in the service segment as Incidental.



   A separate fee item will be added in the Service tab of the Booking Folder.



   Please reach our support team anzsupport@xmlhk.com to turn on this function for you.

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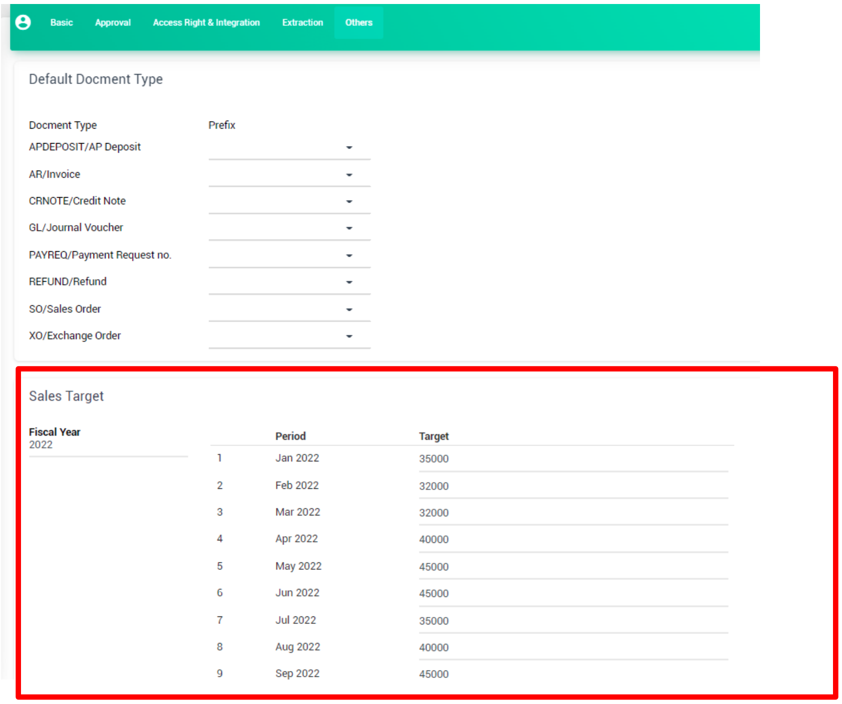
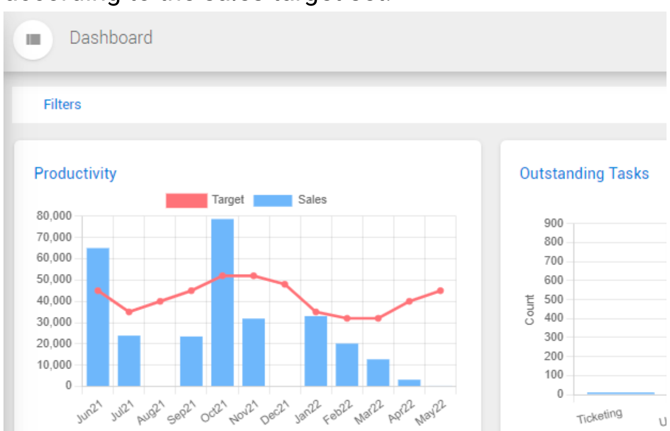
4. **Sales Target Set-up –** A travel consultant can set their sales targets monthly to keep track of the productivity in the travel consultant's dashboard. We have enhanced PowerSuite to move the sales target setup in the User profile. The team head/management can set the sales target for every travel consultant.

   Go to User > Select the User ID > Go to Others tab > Input the Sales Target



   In the Travel Consultant dashboard > Productivity, the system will track the sales performance according to the sales target set.



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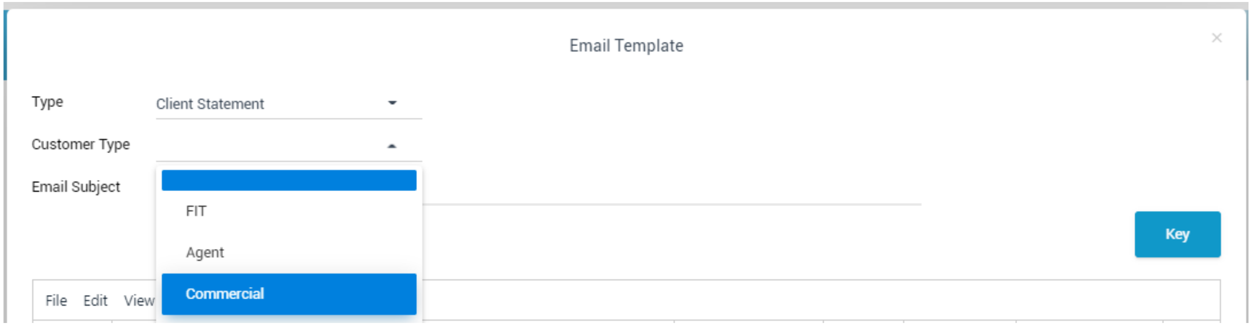
5. **Email Template Setting by Customer Type** – We have further enhanced the email template setup. You can now define the email template according to the customer type categorised in the customer profile.

   Go to System Setting > Email Template > Select the Document Type and Customer Type.



   The email content & subject will be shown upon the client/supplier documents generated. You can click "Send", which saves your time and improves customer service with the standardised template.

Please get in touch with anzsupport@xmlhk.com if you have any questions.